

**ADMINISTRATIVE ORDER 440, ISSUED BY THE MINISTRY OF LABOR ON  
SEPTEMBER 19, 2005**

The MINISTER OF LABOR, in the use of the authority conferred by art. 87, single paragraph, IV, of the Federal Constitution and article 4 of Decree 5.063 from May 3, 2004, decides:

Art. 1 Articles 2, 15 and 17 of Appendix I of Administrative Order 483 from September 15, 2004 which approved the Internal Regulations of the Cabinet of the Minister and was published in the Official Gazette on September 16, 2004 will, from this date onwards, be enforced with the following text:

“Art. 2.....

5.1. National Immigration Council 's Support Coordination (CANlg)

5.2.....

5.3. Research and Evaluation Division (DAA)

.....”

(NR)

“Art. 15. It is the duty of the National Immigration Council's Support Coordination department to:

I - to exercise the function of secretariat and render administrative support during Council meetings;

II - to convoke Council member to meetings;

III - oversee the processes of recording and transcription of meetings;

IV - organize the records of the Council's regular and extraordinary meetings;

V - keep up with legislation changes that affect the activities of the Council;

VI - follow up on the orders given by Council representatives;

VII - actualize the relevant information contained in the Council's Internet page which is part of the IT address of the of Ministry of Labor;

VIII - supply the Council with reports, publications and documents needed for its performance;

IX - prepare and control the publication of decisions reached by the Council in the Official Gazette;

X - follow up on documentation submitted the Council for evaluation and oversee the deadlines for answers;

XI - prepare the Annual Report on Council Activities;

XII - follow up on requests addressed to the Council's President and Secretariat; and

XIII - assist the General Immigration Coordination Department in the study of subjects related to its are of competence." (NR)

“Art. 17. It is the duty of the Research and Evaluation Division to:

I - .....

II - .....

III - evaluate and research the requests for work permits submitted by foreign citizens;

IV - follow up on activities aimed at attracting temporary, permanent and continuous foreign workmanship as well as the contracting or transfer of Brazilian citizens for work abroad; and

V - evaluate and research the request for visa extensions, visa changes and employer changes forwarded by the Minister of Justice" (NR)

Art. 2 This Administrative Order enters into effect on the date of its publication.

LUIZ MARINHO

Published in the Official Gazette 181 on September 20, 2005, Section 1 page 91.